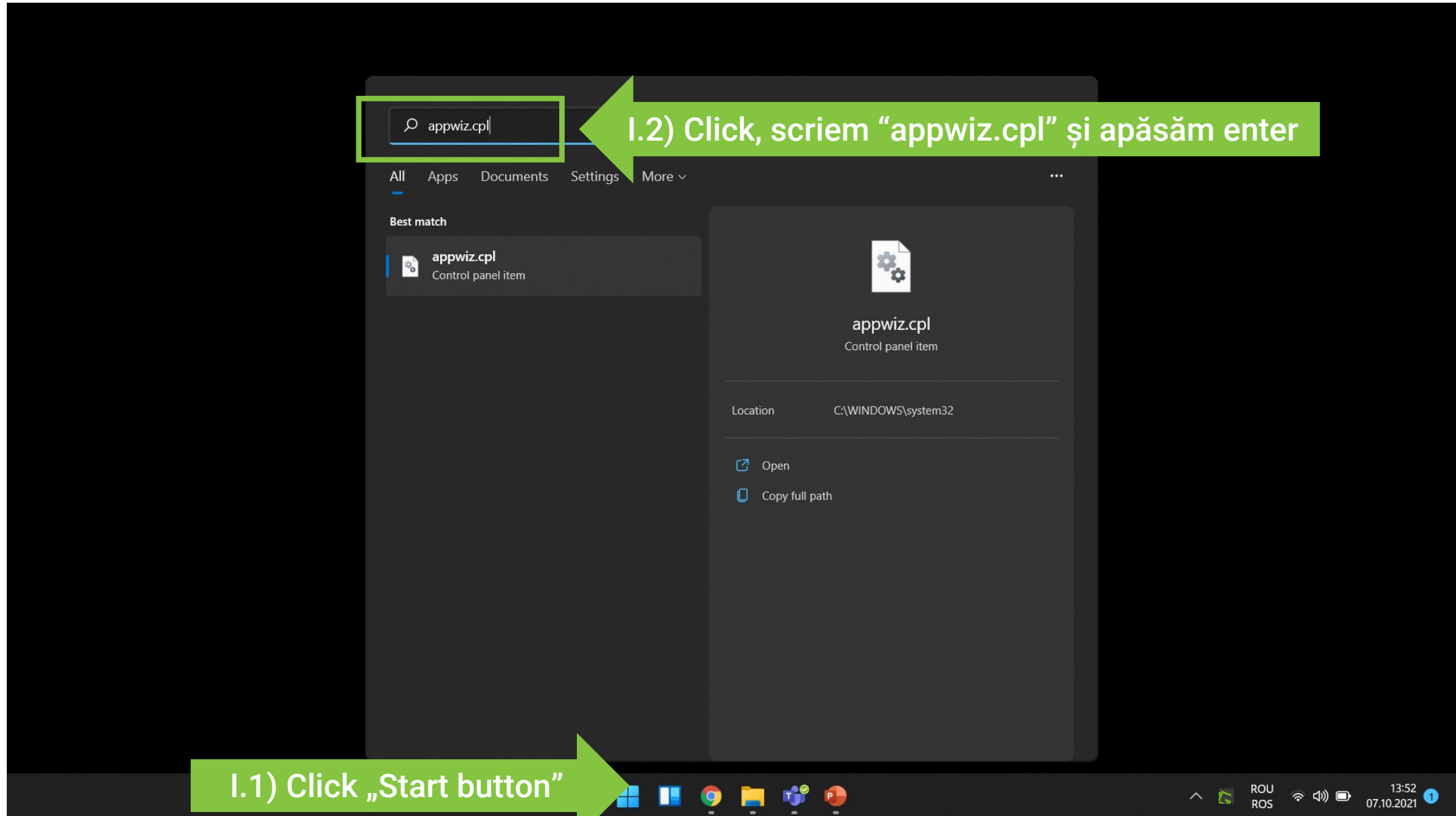


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GHID PENTRU INSTALAREA ȘI LICENȚIEREA PROGRAMULUI SOFTWARE MICROSOFT OFFICE 365 PENTRU STUDENȚII UTCB

Pas 1: Opțional: dezinstalarea oricărei instanțe Office instalată anterior



Pas 1: Opțional: dezinstalarea oricărei instanțe Office instalată anterior

1.3) Click și scriem „Microsoft”
pentru a căuta orice aplicație de la MS

1.4) Identificăm orice instanță office și apăsăm
click dreapta și click “Uninstall”

Control Panel Home
View installed updates
Turn Windows features on or off

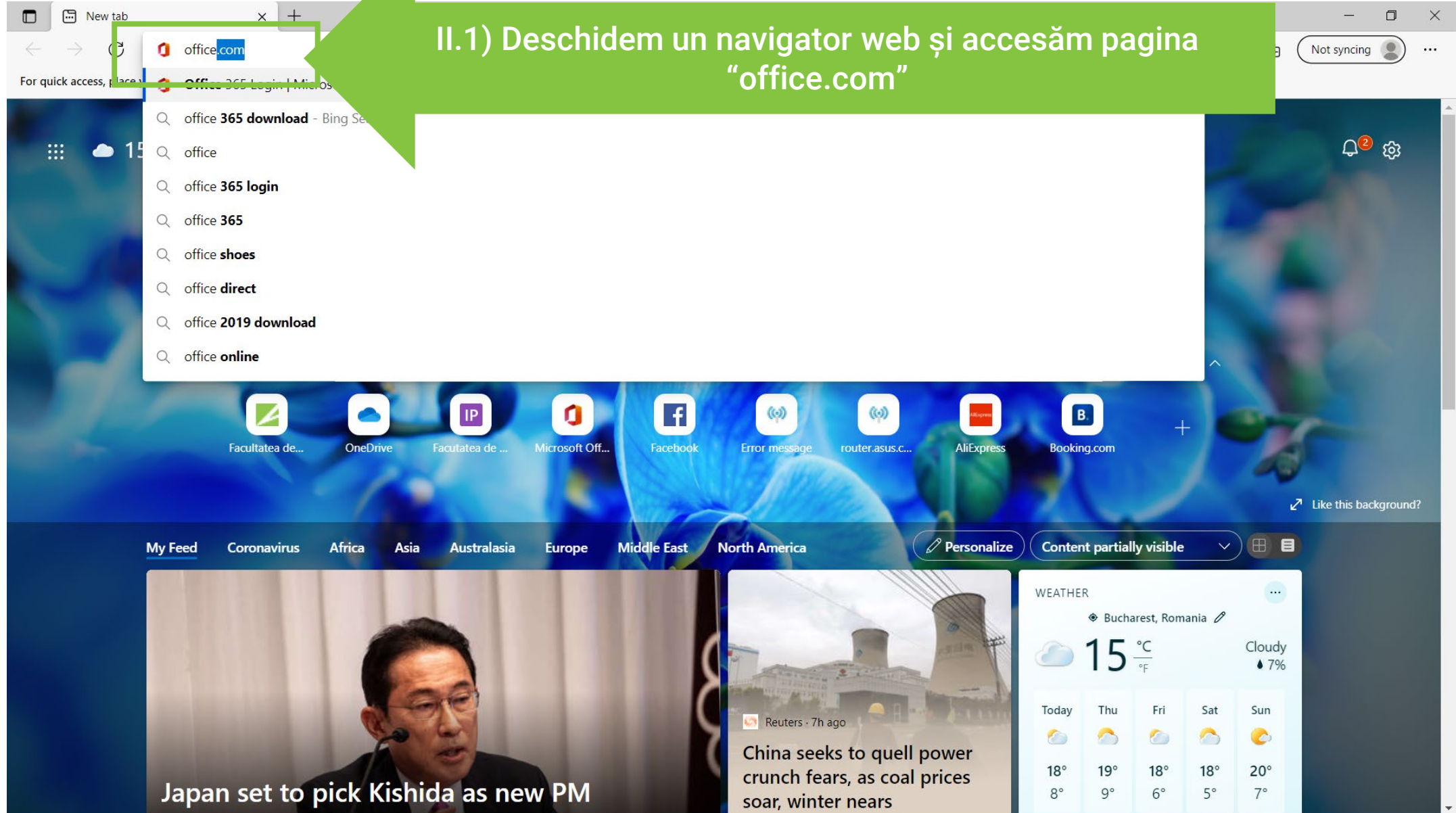
Uninstall or change a program
To uninstall a program, select it from the list and then click Uninstall, Change, or Repair.

Name	Publisher	Installed On	Size	Version
Microsoft Edge WebView2 Runtime	Microsoft Corporation	27.09.2021		94.0.992.31
Microsoft Edge	Microsoft Corporation	27.09.2021		94.0.992.31
Microsoft Teams	Microsoft Corporation	27.09.2021	118 MB	1.4.00.22976
Microsoft OneDrive	Microsoft Corporation	24.09.2021	191 MB	21.180.0905.0007
Microsoft Project - ro-ro	Microsoft Corporation			
Microsoft 365 - ro-ro	Microsoft Corporation			
Microsoft 365 - en-us	Microsoft Corporation			
Microsoft Visual C++	Microsoft Corporation			
Microsoft Visual C++	Microsoft Corporation			
Microsoft Visual C++ 2015-2019 Redistributable (x86)...	Microsoft Corporation	07.08.2021	19,8 MB	14.28.29334.0
Microsoft Visual C++ 2013 Redistributable (x86) - 12...	Microsoft Corporation	07.08.2021	17,1 MB	12.0.40664.0
Microsoft ASP.NET Core 3.1.10 - Shared Framework	Microsoft Corporation	07.08.2021	25,9 MB	3.1.10.20520
Microsoft .NET Core Runtime - 3.1.10 (x64)	Microsoft Corporation	07.08.2021	91,4 MB	3.1.10.29419
Microsoft Visual C++ 2012 Redistributable (x86) - 11...	Microsoft Corporation	07.08.2021	17,3 MB	11.0.61030.0
Microsoft Visual C++ 2015-2019 Redistributable (x64)...	Microsoft Corporation	07.08.2021	22,0 MB	14.27.29112.0
Microsoft Visual C++ 2013 Redistributable (x64) - 12...	Microsoft Corporation	07.08.2021	20,5 MB	12.0.30501.0
Microsoft Visual C++ 2013 Redistributable (x64) - 12...	Microsoft Corporation	07.08.2021	20,5 MB	12.0.40664.0
Windows Essentials 2012	Microsoft Corporation	07.08.2021		16.4.3528.0331
Microsoft Update Health Tools	Microsoft Corporation	06.08.2021	1,09 MB	2.82.0.0
Microsoft ODBC Driver 13 for SQL Server	Microsoft Corporation	06.08.2021	4,50 MB	13.1.4414.46
Microsoft SQL Server 2014 Express LocalDB	Microsoft Corporation	05.08.2021	229 MB	12.3.6024.0
Microsoft Visual C++ 2008 Redistributable - x86 9.0.3...	Microsoft Corporation	05.08.2021	8,69 MB	9.0.30729.4148
Microsoft Visual C++ 2008 Redistributable - x64 9.0.3...	Microsoft Corporation	25.02.2021	13,2 MB	9.0.30729.6161
Microsoft Visual C++ 2008 Redistributable - x64 9.0.3...	Microsoft Corporation	25.02.2021	13,1 MB	9.0.30729.4148
Microsoft SQL Server 2005 Compact Edition [ENU]	Microsoft Corporation	11.11.2020	1,92 MB	3.1.0000
MSXML 4.0 SP2 Parser and SDK	Microsoft Corporation	08.11.2020	2,51 MB	4.20.9818.0
Microsoft Keyboard Layout Creator 1.4	Microsoft Corporation	05.11.2020	25,6 MB	1.0.0
Microsoft Visual C++ 2010 x86 Redistributable - 10.0...	Microsoft Corporation	04.11.2020	11,1 MB	10.0.40219
Microsoft Visual C++ 2005 Redistributable (x64)	Microsoft Corporation	19.10.2020	6,83 MB	8.0.61000
Microsoft Visual C++ 2010 x64 Redistributable - 10.0...	Microsoft Corporation	19.10.2020	13,8 MB	10.0.40219

Microsoft Corporation Product version: 16.0.14326.20404

Pas 2: Descărcarea programului software MS Office

II.1) Deschidem un navigator web și accesăm pagina
"office.com"



Pas 2: Descărcarea programului software MS Office

Conectați-vă la contul dvs.

https://login.microsoftonline.com/organizations/oauth2/v2.0/authorize?client_id=4765445b-32c6-49b0-83e6-1d93765276ca&redirect_uri=https%3A%2F%2Fwww...

Microsoft

Conectare

george.pirontea@student.utcb.ro

Nu reușiți să vă accesați contul?

Următorul

Opțiuni de conectare

Condiții de utilizare Confidențialitate și module cookie ...

II.2) Introducem adresa de e-mail instituțională pentru a ne autentifica în platforma Office 365

Pas 2: Descărcarea programului software MS Office

The screenshot shows the Microsoft Office Home interface. A green arrow labeled "II.3) Click 'Install Office'" points to the "Install Office" button in the top right. Another green arrow labeled "II.4) Click 'Other install options'" points to the "Other install options" link in the "Office 365 apps" section.

Office 365

Good afternoon, George Madalin

Recommended

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Razvan MINCA shared this in a

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utcb-my.sharepoint.com

Office 365 apps
Includes Outlook, OneDrive for Business, Word, Excel, PowerPoint, and more.

Other install options
Select a different language or install other apps available with your subscription.

Coduri disciplina DTC-S1-2021-2022
utcb-my.sharepoint.com

Co utc

All My recent Shared Favorites

Type to filter list

Upload

Name	Modified	Shared by	Activity
ORAR AN I SEM I CFDP 2021 George Madalin Pirontea's Files	59m ago		Ana + 1 other edited this Yesterday at 1:55 PM
ORAR MASTER I PT CFDP 2021 George Madalin Pirontea's Files	2h ago		Ana edited this 5h ago
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ORAR MASTER II PT CFDP 2021	3h ago		Ana edited this

Feedback

Pas 2: Descărcarea programului software MS Office

The screenshot shows the Microsoft Office Home 'My account' page. The browser address bar displays the URL: https://portal.office.com/account#installs&SoftwareManageLayout=Panel_MicrosoftOffice_ClientDownload. The page features a left-hand navigation menu with the following items: My account, Personal info, Subscriptions, Security & privacy, App permissions, Apps & devices, and Tools & add-ins. The main content area is divided into four sections: 'Office apps & devices' (with a description: 'You can install Office on up to 5 PCs or Macs, 5 tablets, and 5 smartphones.' and buttons for 'Install Office' and 'View apps & devices'), 'Subscriptions' (with a description: 'Verify what products and licenses you have.'), 'Security & privacy' (with a description: 'Protect your account and adjust important privacy settings to your preference.' and a button for 'Manage security & privacy'), and 'App permissions' (with a description: 'Apps with access to your data: 24. Manage which apps have access to your data. You can revoke permission whenever you want.' and a button for 'Change app permissions'). A large green arrow points from the right towards the 'View apps & devices' button, which is also highlighted with a green rectangular border.

Microsoft Office Home | My account

https://portal.office.com/account#installs&SoftwareManageLayout=Panel_MicrosoftOffice_ClientDownload

My account

Office apps & devices

You can install Office on up to 5 PCs or Macs, 5 tablets, and 5 smartphones.

Install Office

View apps & devices

Subscriptions

Verify what products and licenses you have.

Security & privacy

Protect your account and adjust important privacy settings to your preference.

Manage security & privacy

App permissions

Apps with access to your data: 24

Manage which apps have access to your data. You can revoke permission whenever you want.

Change app permissions

II.5) Click "View apps & devices"

Pas 2: Descărcarea programului software MS Office

The screenshot shows the Microsoft Office Home portal. The browser address bar displays https://portal.office.com/account#installs&SoftwareManageLayout=Panel_MicrosoftOffice_ClientDownload. The page title is "My account". The left sidebar contains links: "My account", "Personal info", "Security & privacy", "App permissions", "Apps & devices", and "Tools & add-ins". The main content area is titled "Apps & devices". Under the "Office" section, there are dropdowns for "Language" (set to "English (United States)") and "Version" (set to "64-bit"). To the right of these dropdowns is a red "Install Office" button. Below the "Office" section is the "Skype for Business" section, which has dropdowns for "Language" (set to "English (United States)"), "Version" (set to "64-bit"), and "Edition" (set to "Skype for Business Basic"), followed by a blue "Install Skype" button. At the bottom, there is a link to "Get Office on your phone or tablet" with options for "iOS", "Android", and "Windows".

II.6) Selectăm limba și arhitectura dorită

II.7) Click "Install Office"

<https://portal.office.com/account#>

Pas 2: Descărcarea programului software MS Office

The screenshot shows the Microsoft Office Home portal in a web browser. The address bar displays <https://portal.office.com/account#>. The page title is "My account". A green arrow points from the text "II.6) Deschidem fișierul descărcat, iar instalarea se va inițializa automat." to the "OfficeSetup (2).exe" file in the Downloads folder. Below the Downloads folder, a red banner reads "Just a few more steps...". Underneath, three numbered steps are shown: 1. Click Open (with a "Setup..." button highlighted), 2. Say "yes" (with a "Yes" button highlighted), and 3. Stay online (with a progress bar). At the bottom of the guide, there is a "Close" button and a link "Need help installing?".

II.6) Deschidem fișierul descărcat, iar instalarea se va inițializa automat.

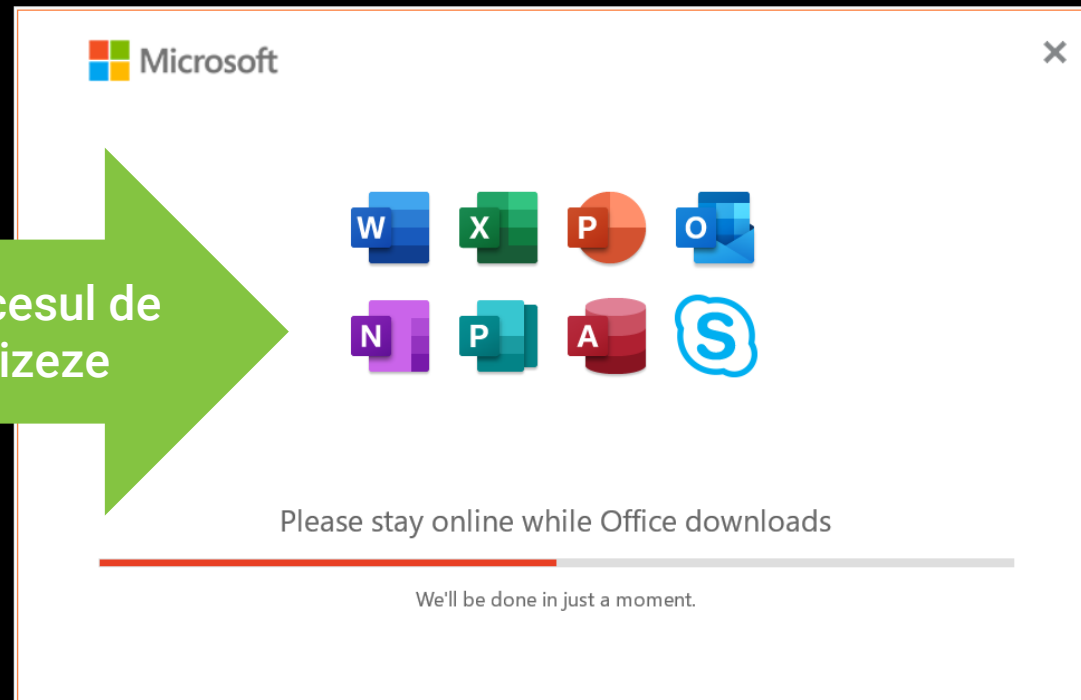
Just a few more steps...

- 1 Click Open
Click the **Setup** file at the bottom of the screen.
- 2 Say "yes"
Click **Yes** to start installing.
- 3 Stay online
Downloading all of Office might take a while.

Close [Need help installing?](#)

Pas 2: Descărcarea programului software MS Office

II.7) Așteptăm ca procesul de instalare să se finalizeze



Pas 2: Descărcarea programului software MS Office

Microsoft Office Home

https://www.office.com/?auth=2

Office 365

Search

Good afternoon, George Madalin

Recommended

Just a

Ana Mitu
4h ago

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George Madalin

All My r

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23m ago

1h ago

You're all set! Office is installed now

Close

Downloads

OfficeSetup.exe
[Open file](#)

ORAR AN I SEM I CFDP 2021 (1).pdf
Removed

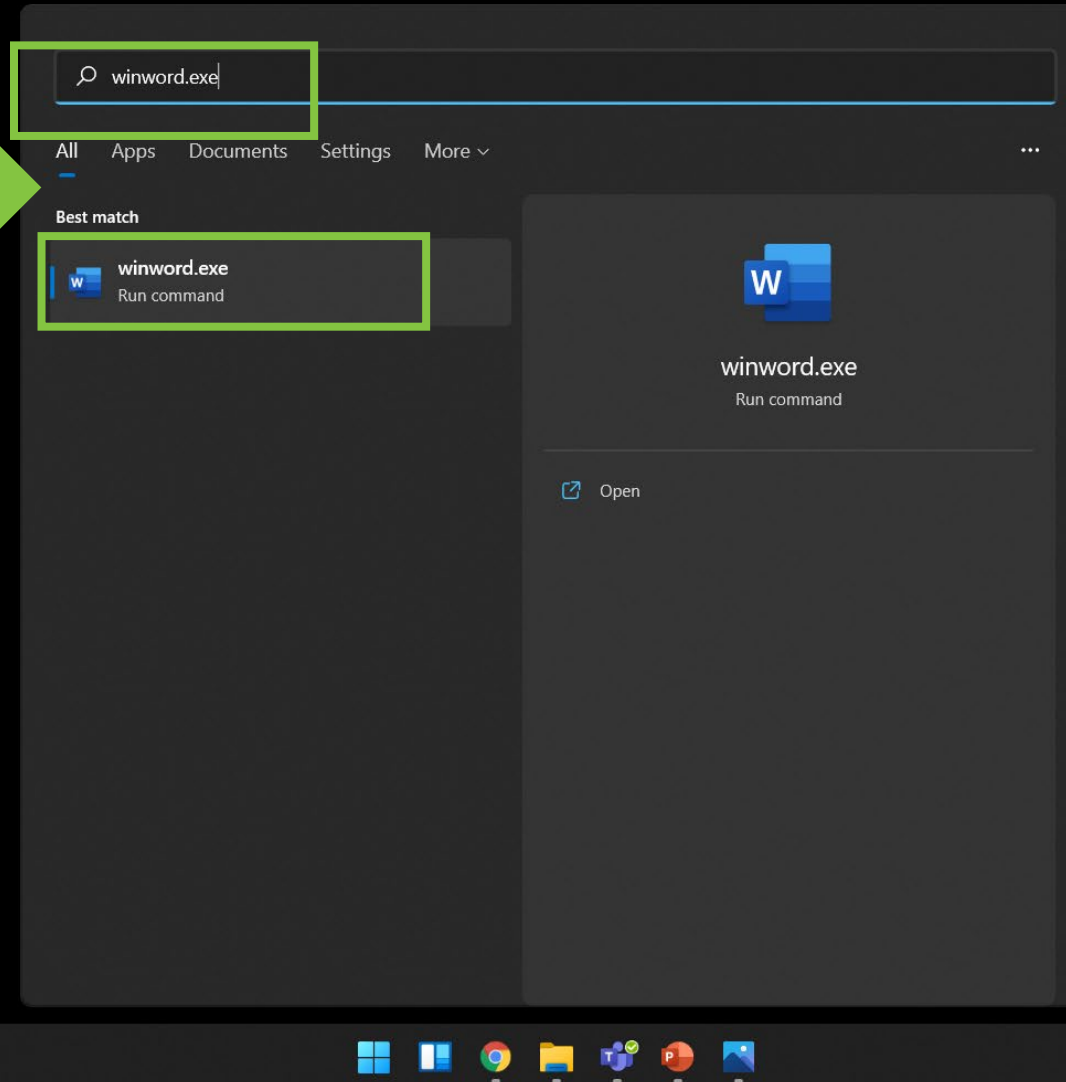
Not syncing

Feedback

II.7.1) Click „Close”

Pas 2: Descărcarea programului software MS Office

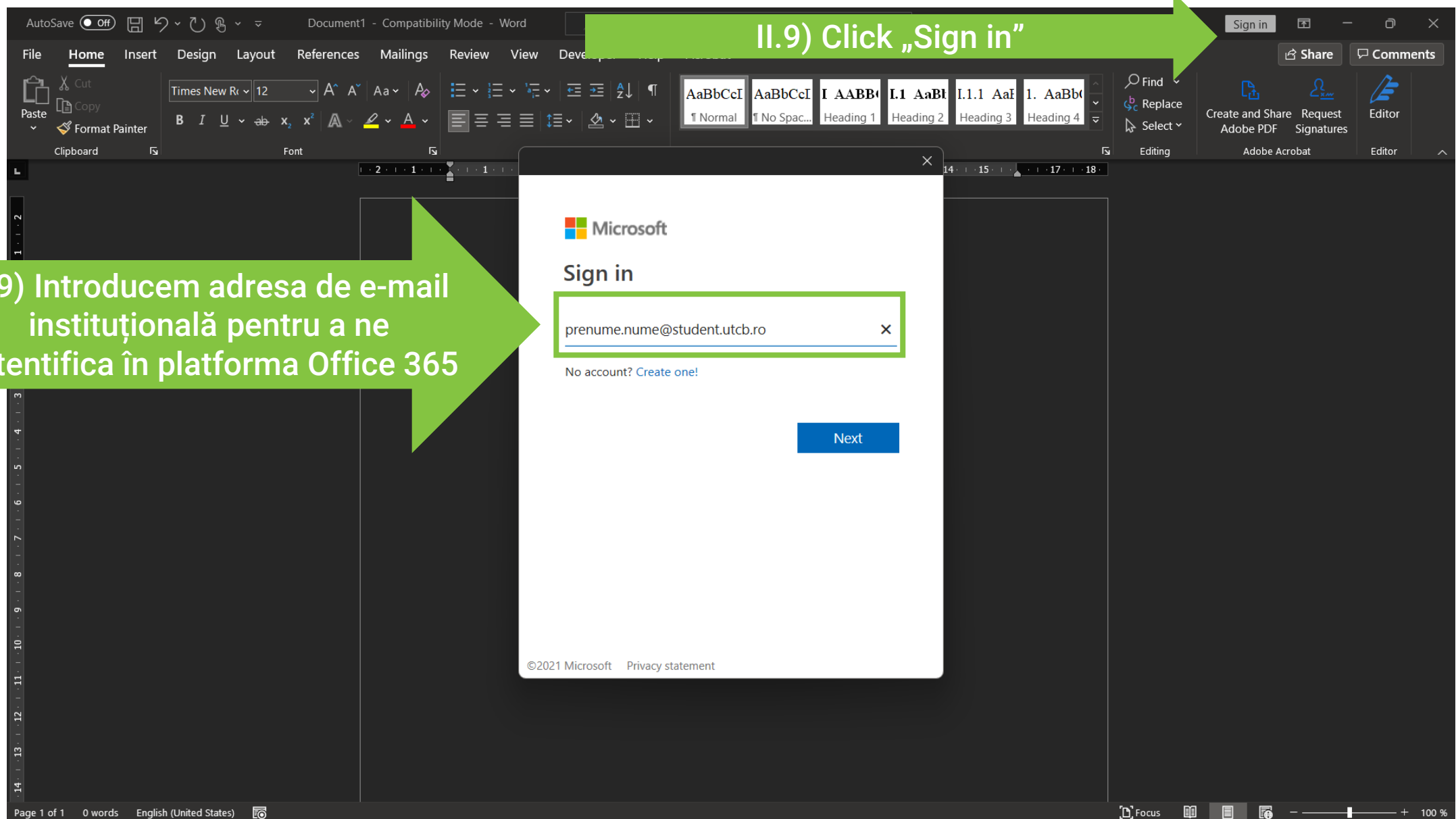
II.8) După finalizarea instalării, deschidem orice aplicație office (ex: word)



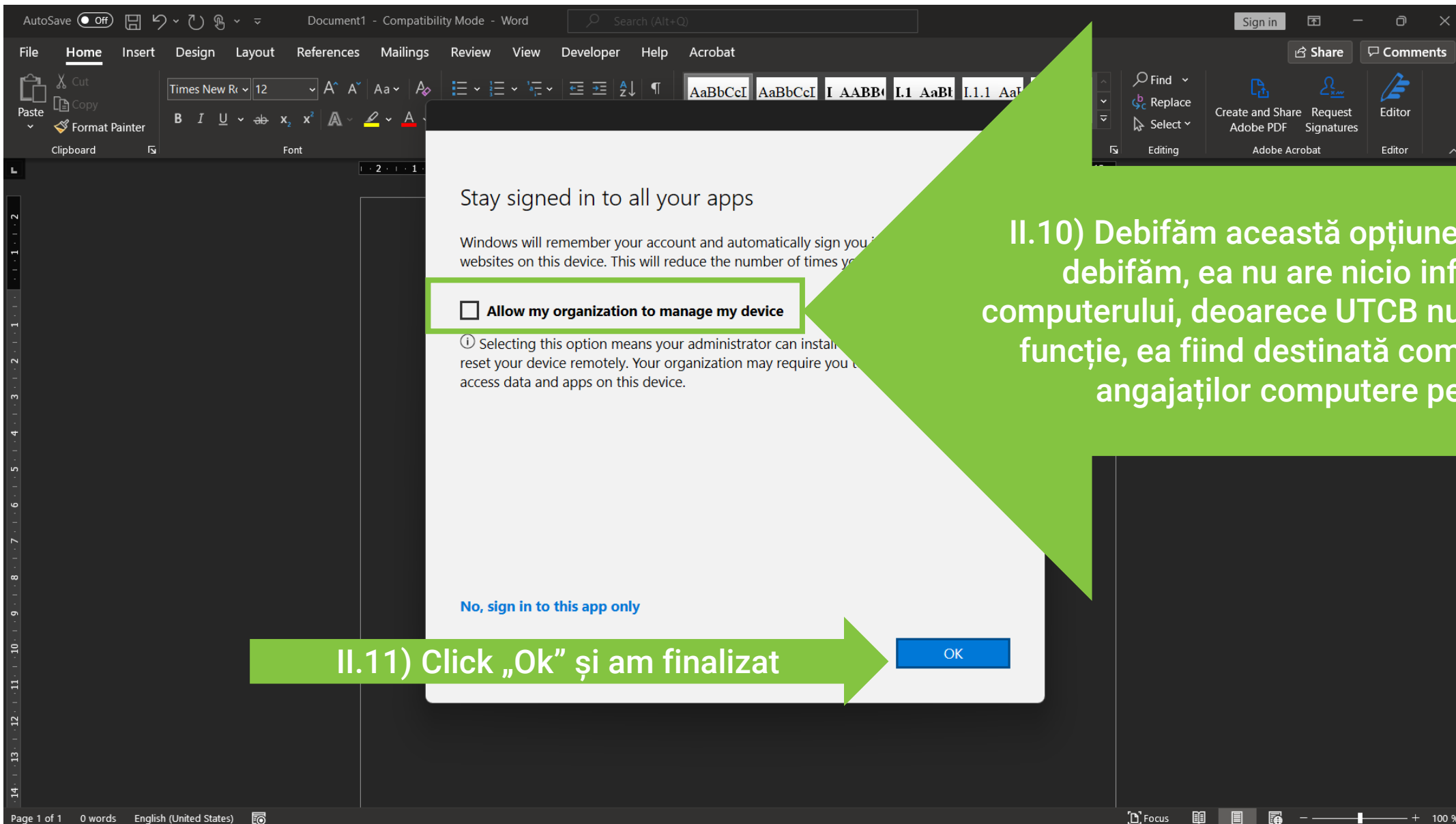
Pas 2: Descărcarea programului software MS Office

II.9) Click „Sign in”

II.9) Introducem adresa de e-mail
instituțională pentru a ne
autentifica în platforma Office 365

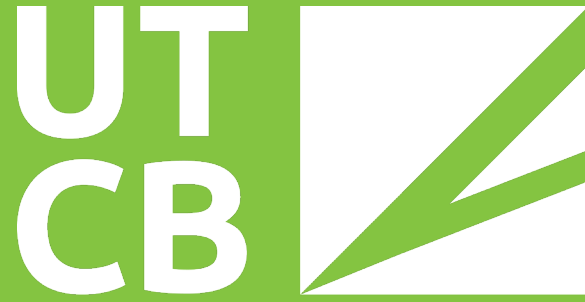


Pas 2: Descărcarea programului software MS Office



II.10) Debifăm această opțiune (dar și dacă nu o debifăm, ea nu are nicio influență asupra computerului, deoarece UTCB nu are activă această funcție, ea fiind destinată companiilor ce oferă angajaților computere pentru lucru).

II.11) Click „Ok” și am finalizat



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